



Gavilan College Academic Senate
Tuesday, May 2nd, 2017 from 2:30 – 4:00 p.m.
LOCATION: ART 103 (across from the Theater Entrance)

MINUTES

ATTENDANCE

A. Rosette, G. Cribb, L. Stubblefield, D. Achterman, J. Lango, B. Arteaga, C. Mantia, J. Maringer, P. Henrickson, S. Dharia, and E. Talavera (minutes recorder)

NOT PRESENT

M. Turetsky, O. Zamora, E. Venable, J. Hooper

GUESTS

K. Rose, M. Bresso, F. Lozano, K. Wagman, P. Wruck

I Opening Items: (5)

- A) Call to order at 2:37 pm
- B) Welcome and Roll Call
- C) Approval of Minutes: April 18th, 2017 and April 24th, 2017 Special Meeting
April 18, 2017 Meeting Minutes

MSC (B. Arteaga/G. Cribb). Vote: unanimous. Motion passes.

April 25, 2017 Special Meeting Minutes

MSC (J. Lango/P. Henrickson). Vote: unanimous. Motion passes.

- D) Approval of Agenda

MSC (D. Achterman/C. Mantia). Vote: unanimous. Motion passes.

II Public Commentary: (5)

This portion of the meeting is for members of the public to address the senate. No actions will be taken. Each individual is limited to one minute.

None.

III Reports: (15)

- A) Standing Reports:

1) ASGC

B. Arteaga reported that (1) ASGC is finalizing the Student Center remodel. They are waiting to discuss different options with K. Rose before going to the different committees. The design being presented will include a dining area and a study area. (2) ASGC elections are running until May 3, 2017 with eight candidates. (2) ASGC will be getting an ID printer. (4) The graduation reception will be held right before the graduation from 3:30 pm – 5:30 pm outside the Theater.

2) College President

No report.

3) Vice President of Academic Affairs

M. Bresso reported to the senate that there is a lot of excitement over the path the Curriculum Committee and Department Chairs are taking. There will be more dialogue going forward to engage faculty. She also encouraged faculty to attend the graduation, which is a time to celebrate the students' achievements.

4) Vice President of Student Services

Not present

5) Senators (please include any input regarding ongoing AS discussions)

Fine Arts: The Theater department announced the opening of Cabaret on May 5, 2017. The students have been working hard and sound amazing.

6) Senate President

A. Rosette reported on what happened at Presidents' Council and an excellent presentation on Guided Pathways, which will be presented to the senate at the next meeting. The DRC got approval for their name change. Also approved was the AP/BP 3720. He also met with GCFA and presented where the senate is at and what direction senate is going. A. Rosette also met with the chairs of the senate subcommittees, which focused on the liaison positions.

B) Academic Senate Standing Committees

None

IV Information:

None

V Discussion:

None.

VI Action:

A) Adoption of bylaws amendments presented to faculty (15)

The Senate will consider adopting the bylaws amendments presented to faculty.

A motion was made to open up discussion.

MSC (C. Mantia/B. Arteaga). Vote: unanimous. Motion passes.

A. Rosette pointed out that there has been positive feedback on what has been presented. This has been a long process and a lot of work by different senators and GCFA.

A motion was made to adopt the bylaws.

MSC (B. Arteaga/J. Lango). Vote: unanimous. Motion passes.

B) Senate Election Committee (20)

The Senate will create a Senate Election committee as outlined in newly amended bylaws.

A motion was made to open up discussion.

MSC (D. Achterman/P. Hendrickson). Vote; unanimous. Motion passes.

This is not a permanent committee and will be dissolved once the election is held. The three members cannot be candidates. A. Rosette proposed starting elections May 4, 2017 and ends on May 12, 2017. This will give ample time for the election committee to get the ballots ready. A senator suggested asking the candidates to send a brief statement of their interest to run to the committee. With the position of secretary, once this position is up for election in December the new senate president can appoint a secretary/treasurer or reconvene the Senate Election Committee. This election will be for the President, two Vice Presidents and the two At-Large senators. The Election Committee will create an email to ask for candidates from the faculty. For context, the revised bylaws and election rules with a link to the bylaws and asterisk about release time, which is under negotiations should be added to the email. It was suggested to send the information via a pdf by May 8, 2017 to prepare for the next Academic Senate meeting. Elections will be held via a roll call vote at the May 16, 2017 Academic Senate meeting until a majority vote is achieved for the candidates.

A motion was made to create the election committee comprised of B. Arteaga, P. Hendrickson, S. Dharia with C. Mantia and L. Stubblefield as alternates to run the election as discussed.

MSC (J. Maringer/J. Lango). Vote: unanimous. Motion passes.

A. Rosette urged the senators to create a push for faculty to run as candidates under a new Academic Senate, which has entailed 18 months of hard work.

C) Faculty Professional Learning Committee Bylaws Update (r2row) (10)

The Senate will consider approving the changes submitted by the FPLC to its bylaws.

A motion was made to take from the table the Faculty Professional Learning Committee Bylaws Update from the April 18, 2017 meeting.

MSC (C. Mantia/K. Wagman). Vote: unanimous. Motion passes.

A question was raised about Sabbatical Leave requests and where they are presented. A. Rosette clarified that they are being brought to the senate as informational and not for approval. One item that has changed is that the requirement for the chair to attend a plenary session throughout the year has been deleted. Another change is about the duties of the faculty liaison, which are being outlined. K. Rose replied that the positions are contracted and supported and need to be brought to the Vice President of Academic Affairs. A. Rosette clarified that these bylaws are brought to the senate for approval but the committee, which the Vice President of Academic Affairs sits on, oversee the duties. K. Rose also mentioned that flex time should be better explained and planned so that faculty can have a draft calendar before the start of the semester. D. Achterman added that the FPL committee is about compliance and should have a greater vision beyond compliance. This committee can help the senate look at what professional learning looks like. The bylaws should include a greater definition of their role as professional learning leaders. He is appreciative, though, about the work they are doing now. A. Rosette replied that the senate also has to provide the FPL Committee direction. He pointed out that the committee looks at the bylaws every year.

The one is about the rigor and the other is about the opportunity for growth. There is a lot of contractual items that need to be dealt with and the liaison positions help focus on those. The FPL Committee is detailing how the liaisons can help support professional growth.

A motion was made to approve the Faculty Professional Learning Committee bylaws with the recommendation that the purpose be refocused to include professional learning and the expansion of the description of the committee's leadership role in professional learning issues

MSC (B. Arteaga/J. Lango). Vote: unanimous. Motion passes.

D) AP/BP 3720: Computer and Network Use (r2row) (10)

The Senate will consider approving the proposed changes to BP/AP 3720.

A motion was made to open up discussion.

MSC (C. Mantia/J. Lango). Vote: unanimous. Motion passes.

These are changes that need to happen and are separate from the Data Governance Handbook that would be created in the near future.

A motion was made to approve BP/AP 3720.

MSC (J. Lango/C. Mantia). Vote: unanimous. Motion passes.

VII Closing Items:

A) Open Forum: (time permitting)

1) A. Rosette discussed the curriculum work that is coming down the pipeline. One recommendation that he found was release time for the Curriculum Chair and succession of the Curriculum Chair. This is an item related to the senate and tied to GCFA. There are also the liaison positions that can be discussed. Currently, the Curriculum Chair gets 20% release time. These conversations are what the Academic Senate needs to hold and be able to talk with GCFA and the District on the best way to use the release times being allocated. These are not to be confused with the release time being proposed by the Academic Senate. Instead, the focus should be on better utilizing the liaisons to better assist the faculty and the senate. K. Rose commented that it is important for the senators to read the *Streamlining Curriculum Processes in the California Community College System* white paper released from the Chancellor's Office. This is connected to the discussion brought forward from looking at student success rates and how the legislature is looking at student success. Curriculum is being streamlined. The big item is to look at what is being done with release time as the campus moves forward and how it needs

to be closely aligned with what is going on at the state level and the outcomes that the campus is not meeting. Cabinet is looking at the 88% of the pre-algebra and how students cannot succeed through this gateway course. This is an example of what types of conversations need to be held to do the best things for students to get to their goal. A. Rosette added that it is a tremendous amount of work. The Curriculum committee has a great chair, which is undercompensated and can lead to burn out without succession. Administrating is not a faculty job since faculty also teach. Providing support at the onset is important. K. Rose added that administration needs faculty input to get the best assessment of what needs to be done. A. Rosette replied that the leadership is needed so that it is being led by faculty and not done by faculty. There is a need for a better streamlining process. A senator asked if the restructuring of the senate makes it possible to create a vision and to grow across the institution. All colleges in the state are having trouble and it is a problem to move the success rate. There needs to be time to create a vision and have a greater assessment of what the senate is doing and going.

- 2) J. Maringer asked how the senate gets involved with accreditation. A. Rosette replied that the senate appoints someone to the Accreditation Coordinating Committee, which would be the senate's Vice President of Academic Affairs as outlined in the senate bylaws. M. Bresso added that dialogue is created among the faculty and that all are part of the conversation. Accreditation is not an event but something that is done every year. It is important to engage as many faculty as possible. A. Rosette added that hopefully the newly adopted senate bylaws will be practiced.
- 3) At the Special Election, the Appendices were not approved. Instead, they will be placed on the Academic Senate website as a resource.

B) Items for next agenda

- 1) Election of Academic Senate Officers
- 2) Guided Pathways Discussion

A. Rosette urged the senators to ask their departments what they know about Guided Pathways and for any thoughts. There have been a lot of conversation and effort in compiling the information. This is a good time to evaluate how well informed the faculty are on this item.

- 3) Equity Committee Update

VIII Adjournment by consensus at 3:53 pm

A motion to adjourn was made by J. Lango

Next meeting: May 16, 2017